

Transporter Standards

Version: April, 2017



**Automotive
Materials
Stewardship**

To the extent that there is any conflict between these Transporter Standards and the requirements of applicable laws and regulations, the requirements of applicable laws and regulations apply. The Transporter is required to comply with the requirements of the applicable laws and regulations and inform Automotive Materials Stewardship (“AMS”) of such discrepancies. For greater certainty, in the event that the Transporter Standards impose requirements that are more stringent or additional to the requirements of applicable laws and regulations but do not conflict with such laws and regulations, the Transporter is required to comply with the Transporter Standards as well as with applicable laws and regulations.

Background:

Automotive Materials Stewardship submitted an Industry Stewardship Plan for Automotive Materials to ensure certain hazardous and special wastes are collected and recycled or otherwise safely disposed of in an environmentally appropriate way (the “ISP”).

The Resource Productivity and Recovery Authority approved the ISP submitted by AMS for the following materials (“Automotive Materials”):

- Antifreeze, and containers in which they are contained
- Oil containers that have a capacity of 30 litres or less and that were manufactured for the purpose of containing lubricating oil
- Oil Filters – after they have been used for their intended purpose

The ISP, rules and material definitions can all be viewed in the ISP, posted on the AMS website at www.automotivematerialsstewardship.ca.

Purpose:

The Transporter Standards define the minimum operating requirements to qualify as a Transporter of Automotive Materials.

The Transporter Standards do not absolve transporters from any federal, provincial and/or municipal legislation and regulations applicable to their operation. It is the transporters’ responsibility to be aware of and abide by all such legislation and regulations.

AMS reserves the right to review and revise these standards on an ongoing basis. The most current version will be posted on the AMS website.

Who this applies to:

For the purposes of these standards, a Transporter means any person or firm duly registered with AMS and authorized to transport Automotive Materials.

Enforcement of these Standards:

All Transporters shall:

- Provide AMS with all reasonable information relating to these standards or any matter that relates to the programs or procedures of AMS
- Acknowledge that AMS has a right of access to any and all such information during normal business hours and on 24 hours notice.

Moreover, AMS may verify compliance information provided by transportation service providers, either directly or through a third party acting on its behalf. Please note that all parties acting on behalf of AMS are bound by strict confidentiality agreements.

1.0 General Requirements

All Transporters shall at all times comply with and provide proof of the following matters within 24 hours of a request by AMS:

- 1.1 Possess a valid business licence if they are a commercial operation.
- 1.2 Possess comprehensive or commercial general liability insurance, including coverage for bodily injury, property damage, complete operations and contractual liability with combined single limits of not less than \$5,000,000 per occurrence, \$5,000,000 general aggregate. Transporters must have Automotive Materials Stewardship listed on the policy as an additional insured party.
- 1.3 Possess environmental liability insurance of not less than \$2,000,000.
- 1.4 Identify and comply with all applicable regulations, as may be replaced or amended from time to time, including but not limited to:
 - Ministry of the Environment Certificates of Approval;
 - Ontario Environmental Protection Act, 1990 (including R.R.O. 1990, O. Reg. 347, General – Waste Management);
 - Federal Transportation of Dangerous Goods Act (TDGA);
 - Provincial Dangerous Goods Transportation Act, R.S.O. 1990, c. D.1;
 - The Highway Traffic Act, R.S.O. 1990, c. H.8;
 - Canadian Environmental Protection Act, 1999 - Export and Import of Hazardous Waste and Hazardous Recyclable Material Regulations (EIHWHRMR);
 - Public Vehicles Act;
 - Motor Vehicle Transport Act;
 - Compulsory Automobile Insurance Act;
 - Fuel Tax Act.
- 1.5 Be in compliance with Ontario's Commercial Vehicle Operator's Registration (CVOR) system and the Carrier Safety Rating (CSR) program and provide proof of such compliance to Stewardship Ontario within five business days upon request.

- 1.6 Have a written policy approved by senior management outlining corporate commitment to environmental management and continuous improvement.
- 1.7 Maintain a documented process to identify, assess and ensure compliance with this standard and all applicable regulatory requirements, including but not limited to:
 - Occupational health and safety regulations;
 - Transportation regulations;
 - Hazardous waste management regulations (shipping).
- 1.8 Implement and maintain an emergency response plan to prepare for and respond to emergency situations, including fires, spills and medical events.
- 1.9 Maintain all records for a minimum of two years, including waste manifests and bills of lading.
- 1.10 Provide notice of any relevant fines or regulatory orders in the previous five years and within 60 days of any subsequent fine or regulatory order.

2.0 Occupational Health and Safety

All Transporters shall at all times comply with and provide proof of the following matters within 24 hours of a request by AMS:

- 2.1 Identify and comply with all applicable health and safety regulations, as may be replaced or amended from time to time, including but not limited to:
 - Employment Standards Act, 2000;
 - Occupational Health and Safety Act, 1990;
 - Workplace Safety and Insurance Act, 1997;
 - Canada Labour Code.
- 2.2 Possess workers' compensation coverage through either a provincial/state program or a private insurance policy.
- 2.3 Be compliant with the Workplace Hazardous Materials Information System (WHMIS), including training requirements.
- 2.4 Maintain an occupational health program that includes processes to safeguard the health and safety of employees by:
- 2.5 Providing regular documented health and safety training;
- 2.6 Providing and enforcing the use of personal protection equipment;
- 2.7 Safeguarding hazardous mechanical processes.

3.0 Staff Training

All Transporters shall:

3.1 Ensure that drivers are trained and certified as per TDGA requirements.

3.2 Ensure that drivers are trained in the ISP Program requirements.

3.3 Train staff on their emergency response plan.

3.4 Document and maintain records of staff training.

4.0 Transportation-Specific Requirements

4.1 All waste must be transported in an approved UN container¹ or equivalent. If using a non-UN approved container, the permit of equivalent level of safety must be presented to AMS.

4.2 All vehicles used to transport Automotive Materials must have an enclosed cargo area.

4.3 All materials transported must be contained in accordance with TDGA requirements.

5.0 Material-Specific Transporter Standards

Material	Standard
Antifreeze	To be eligible for the transportation incentive, the minimum glycol concentration of the antifreeze that is transported must be 30%. Transporters must make available upon request the test results showing glycol concentrations of bulk and lab-packed truck loads transported to an approved processor. The approved transporter is responsible for the testing.

¹ Refers to containers that meet the requirements established by the United Nations Committee of Experts on the Transportation of Dangerous Goods; these requirements provide a uniform international system for identifying and packaging Class 3, 4, 5, 6.1, 8 and 9 dangerous goods for transport.