

Genera	l Questions	
1.	Will you send us this presentation by email?	The presentation is available to download <u>here.</u>
2.	Is AMS a competitor to the UOMA network or will it become part of UOMA?	AMS is operating in Ontario only and is the only authorized Industry Stewardship Plan (ISP) for oil containers, oil filters and antifreeze in Ontario. AMS is not affiliated with UOMA.
3.	Is there an updated list of registered stewards available?	The list of stewards that signed Letters of Intent (LOIs), signaling their intention to join AMS, is posted on the AMS site. That list will eventually be replaced with a list of stewards that have signed Membership Agreements in time for the April 1st launch date. The LOI list is available



Joining	ining AMS/ Exiting Stewardship Ontario's MHSW Program		
8.	Can we join now and not wait until March 15th?	Yes, we encourage you to complete the Membership Agreement available on the AMS website and register with AMS on the Werecycle Portal now. Please see the Join AMS page on the AMS website for more details on how to register with AMS.	
9.	How long will it take after we submit the membership agreement until we receive the exit document from MHSW?	You will receive the exit document from Stewardship Ontario as soon as possible after March 1 and before April 1 st . As you know, there is coordination with the Resource Productivity and Recovery Authority (the Authority) to ensure a steward's good standing status. As soon as that is received, you will receive communication from AMS letting you know that your exit from Stewardship Ontario has been approved and you are a member of the AMS program.	
10.	Is Stewardship Ontario going to continue? If yes, why the push to move to AMS?	 The SO MHSW program will eventually be wound down under the Resource Recovery and Circular Economy Act, 2016. The timing for this is unknown right now, but by joining AMS, you are able to immediately enjoy the main benefits of the program including: Published and predictable fees: the AMS program is not subject to Ontario regulation 11/12 Ability to avoid uncertainty of Stewardship Ontario wind-down process and timing Annual savings due to ability to claim input tax credits for HST Continued use of the familiar WeRecycle portal No change to your reporting and invoicing schedule 	
11.	If we do not register on March 15, 2017, how late can we come back to join and register?	The deadline for joining AMS for the April 1st launch date, and enjoying the immediate benefits of our program, is March 15th. After April 1st, applicants will be considered on a quarterly basis.	
12.	Am I required to move from the MHSW program to the AMS program?	No, you are not required to move to AMS but there are benefits of joining AMS including the key benefits listed above.	





13.	Why would we want to leave Stewardship Ontario if we have been with them for years?	One of the key reasons for joining AMS is that the AMS program is not subject to Regulation 11/12's quarterly cost recovery requirements, which stewards consistently complain about because it does not allow a predictable annual fee schedule; it promotes substantial volatility in quarterly invoices; and requires an annual true-up (ATU), leaving stewards guessing the extent of their annual costs into Q1 of the following year. Exiting the Stewardship Ontario's MHSW program will also result in cost savings to AMS members due to AMS being able to claim input tax credits for HST.
14.	Won't AMS have obligations to wind down or transition to the new RRCE Act?	AMS's transition to the new RRCEA will be much less disruptive to its members than the transition from the MHSW program. While, the Industry Stewardship Plan (ISP) will be wound down, AMS will continue as an organization and will be well prepared to operate under the new Regulation. Joining AMS now avoids the uncertainty (process and timing) associated with the eventual wind-down of Stewardship Ontario's MHSW program. That wind-down is also likely to take from two to three years, an extensive period of time during which AMS members will be benefitting from predictable annual fee rates and HST related cost savings.
15.	You say we do not need to register with AMS and that Stewardship Ontario is winding down. Where else do you go if not with AMS?	Joining AMS is optional now because Stewardship Ontario's MHSW continues to operate. As you've noted, once the MHSW program is discontinued, automotive stewards will need to find other ways to comply with their stewardship obligations. While the new legislation does not require stewards to join a stewardship organization, joining AMS will likely be the simplest and most cost-effective compliance solution. That is why we encourage stewards to join now rather than wait.
16.	What options exist for a steward not choosing to join AMS?	If you choose not to join AMS, you can remain a member of the SO MHSW program in order to fulfil your obligations as an automotive steward, until that program is wound down.





17.	What happens if we do not exit SO? Does it mean we pay to SO as well as AMS? Is it necessary to exit SO? It confuses me that there is still an ATU until 2017?	If you do not exit SO, then you will continue to pay fees only to the SO MHSW program. If you do exit, you would only pay fees to AMS. Exiting SO is not compulsory. Stewardship Ontario will conduct a 2017 ATU in Q1 of 2018 for stewards that remain with Stewardship Ontario.
18.	If we remain with SO for solvents, but exit for Oil containers, will the Oil Container ATU be on the Q2 invoice, and receive the ATU for solvents in 2018?	If a steward exits the MHSW program for oil containers in time for the April 1, 2017 AMS program launch, your Q2 invoice will serve as the 2017 ATU for automotive materials only, and will be calculated based on the four most recent quarters (Q1 2017, Q4 2016, Q3 2016 and Q2 2016). Please review Stewardship Ontario's slides pertaining to this process (slides 50 and 51) on our website here .
19.	Will agreements with SO automatically dissolve once registered with AMS?	Yes, once you have been deemed to be a steward in good standing you will be able exit from SO for the following automotive materials: Oil filters Empty oil containers Antifreeze and antifreeze containers
20.	Will payment to AMS be directed to a different bank account?	Yes, there will be a new account for AMS and it will be provided by steward services as part of the AMS registration process.
21.	Can we cancel our AMS membership at any time and revert to SO?	The Membership Agreement outlines the specifics involved in exiting AMS. An AMS member can terminate their membership by providing AMS with 60 days' notice.
22.	If the contracts with the service providers are with AMS, how is the steward protected if the service provider is not operating appropriately? Does AMS assume this liability in this type of circumstance?	AMS will adopt the service provider vendor standards currently being used by Stewardship Ontario. Service providers will be required to meet and conform to these vendor standards in order to be eligible to manage used antifreeze, oil containers and oil filters under the ISP.
23.	My Stewardship Ontario 2017 Q1 invoice states the due date is March 2nd, 2017? Is there issue paying this invoice on March 2nd?	Please make your payment for Stewardship Ontario's Q1 MHSW invoice by the due date stated on your invoice.
24.	How and where do we submit an adjustment request?	Please submit adjustment requests to Stewardship Ontario via the WeRecycle mailbox. If you are joining the AMS program for its April 1 st launch, please submit any adjustment requests before the end of May.



Membe	ership Agreement	
25.	Is a copy of the Membership Agreement available outside of signing a letter of intent?	The Membership Agreement is available on the AMS website here.
26.	Will the steward be informed if there has or is a problem with being in good standing and a potential solution as to how to rectify it so that they can be members of the AMS?	If an exiting steward is deemed by the Resource Productivity and Recovery Authority not to be in good standing, the steward will be advised of that and will be provided with clear instructions on what steps need to be taken in order to become a steward in good standing.
27.	Regarding Section 2.7.1 of the Membership Agreement: What method is used to calculate stewardship fee rates?	The program cost elements and fee setting methodology are outlined in Section 6.8 of the ISP. There are a number of inputs into the fee rates and as outlined in this section of the ISP those include: Reports received from ISP participants; Contracts and agreements between AMS and service providers for the management of used antifreeze, oil containers and oil filters; Contracts for P&E and R&D to meet collection and recycling targets; Composition audits, cost allocation studies and other analyses to identify material management cost drivers utilized in cost allocation methodologies; and AMS's associated overhead costs. With these program cost items identified, fees are calculated by dividing the cost by the projected supplied quantities.
28.	Section 2.7.4 – Can we extend the interest clause to 90 days instead of 30 days?	The provisions in the Membership Agreement are designed to meet the interests of AMS members as a whole, including the provision that late payments are subject to interest beginning 30 calendar days after the due date.
29.	Can you please provide us with more information about the Adjustment Policy and can you send it to us?	The AMS Board will review and approve the adjustment policy near the end of March, following which it will be posted on AMS's website and communicated to AMS members. It is expected to be very similar to the policy that stewards are familiar with for other programs, namely a two-year adjustment period.





30.	4.2 - One year is shorter than ON statute of Limitations	Section 4.2 of the Membership Agreement pertains to limitations of liabilities and is designed to protect the AMS membership as a whole by requiring that a party may not institute any action in any form arising out of the Agreement more than one year after the cause of action has arisen.
31.	Is it possible to shorten the notice period, mentioned in section 7.1.2.2 to 30 days?	Section 7.1.2.2 states that an AMS member may terminate the membership agreement by giving 60 days' notice. This provision is designed to protect the interests of AMS members as a whole.
32.	Can you please provide the dispute resolution process mentioned in section 8.2 of the Membership Agreement?	The AMS Board will review and approve the dispute resolution policy near the end of March, following which it will be posted on AMS's website and communicated to AMS members. AMS's objective is provide a dispute resolution process that is fair for all AMS stewards while enabling AMS to operate in a cost effective manner.
Designa	ated Materials	
33.	Under the MHSW program, I report oil containers, batteries and aerosol cans. Should I move to the AMS program based on this?	As a steward of oil containers, you are eligible to enjoy the many benefits that AMS membership offers. We encourage you to register with our program.
34.	Am I going to be able to pay my Ontario paint recycling stewardship fees with AMS instead of doing it through PCA?	AMS is a stewardship organization for oil filters, empty oil containers, anti-freeze and anti-freeze containers only. You will need to remain with PCA for management of your paint products.
35.	Does the AMS program include batteries currently under MHSW? If not, how is reporting for those materials going to change?	The AMS program does not cover batteries, those materials will remain with SO's MHSW program and there are no changes to the program for the stewardship of batteries.
36.	Seeing that batteries and oil/ antifreeze materials are combined in MHSW currently, how will this affect reporting after a steward registers with AMS?	Reporting to AMS and Stewardship Ontario will be convenient because both programs use the Werecycle Portal. Your current steward number and login credentials will provide you access to both programs.
37.	If we already report on oil in Stewardship Ontario - is that now transferred to AMS? Even if we have to report batteries and other stuff in Stewardship Ontario? Do we now have to do both reports?	Please note that oil is not an obligated material in Ontario. Reporting to both AMS and Stewardship Ontario will be convenient on the WeRecycle Portal using your current steward number and login credentials.





38.	Have the definitions/ exemptions for the product categories changed or been amended in any way?	The definitions and materials for AMS remain the same as the MHSW program.
39.	Which oil containers are subject to fees? For example, containers with a capacity of what?	As outlined in the ISP, oil containers that have a capacity of 30 litres or less and were manufactured and are used for the purpose of containing lubricating oil are obligated containers.
40.	Are solvents, ie/ mineral spirits such as Varsol, included with AMS, or do we use SO for these materials?	Solvents are captured under the Product Care program. The AMS program will manage: oil filters, empty oil containers and antifreeze (packaged and bulk) and its containers.
41.	What size of filters are obligated – equal to, more or less than 8 inches?	Oil filters that are less than or equal to 8" and greater than 8" are obligated.
42.	In the earlier webcast I got the impression that materials in equipment was not covered by AMS. Is that correct?	The definition of obligated materials for AMS is the same as the MHSW program. Factory fill antifreeze is not obligated. Factory installed oil filters are obligated.
43.	What about solvent such as brake cleaner? Should that continue to be reported under MHSW?	Solvents are not part of the AMS program.
44.	If you pay the oil container fee to AMS, would you be subject to the Stewardship Ontario blue box fees for plastic bottles?	Oil containers are not obligated under Stewardship Ontario's Blue Box Program and should not be reported through that program.
45.	Will battery stewardship stay with SO?	Yes, batteries stewardship program remain part of SO's MHSW program.
Reporti	ing	
46.	If we move to AMS, Q1 2017 is to be reported to AMS rather than MHSW?	Your Q1 report is based on data supplied during Q4 2016 (October – December) and was due to Stewardship Ontario by January 30, 2017. Your Q2 report, based on data supplied during Q1 2017 (January 1-March 31), would be due to AMS by April 30 th if you join AMS by March 15 th , prior to the April 1 st program launch date.
47.	With calendar month ends, reporting on the last day of the month is difficult; would not by the 10 th of the month following be more realistic?	Your reports are due to AMS on the 30 th of the month following the end of the quarter. So, your Q2 2017 report (covering the period January 1-March 30) is due on April 30 th , giving you one month to collect the necessary data.
48.	Will members be sent reminders when the reports are coming due?	Yes, members will receive reminders.
49.	The AMS ISP will be launched April 1 st . Would we be reporting 2017 Q1 sales data to AMS or to SO?	AMS members will report Q1 2017 sales data to AMS. This Q2 report is due on April 30 th .





50.	Could we do quarterly reports as for MHSW? In this case, the first reporting period will be due to July 31 st for April to June sales?	Yes, reporting is done on a quarterly basis using the same dates as MHSW. The first report due to AMS will be the Q2 report, due on April 30 th . The Q2 report will consist of your Q1 2017 sales data. Fees for Q1 are payable to AMS by May 30, 2017.
51.	What is the sales reporting period for the first report due?	The first report due to AMS will be the Q2 report, due on April 30 th . The Q2 report will consist of your Q1 2017 sales data.
Obligat	ed Steward	
52.	Who should be a steward? Should it be the first importer and/or the manufacturer?	The resident brand owner is the obligated steward. If the manufacturer is the brand owner and is resident in Ontario, the manufacturer is the obligated steward. If the manufacturer is not resident in Ontario then the first importer (often the retailer or distributor) is the obligated steward.
53.	Are all first importers of oil filters required by law to pay fees to the stewardship program?	Yes, if the brand owner is not resident in Ontario, the first importer is the obligated steward.
54.	Who is the obligated party for items that are manufactured by Company A, resident in Ontario, that are private branded for Company B, resident in Ontario?	Company B, as the brand owner resident in Ontario, is the obligated steward in this scenario.
55.	Should I be in the AMS program if I am not in the automotive industry?	Stewards who supply designated antifreeze/antifreeze containers, empty oil containers and oil filters are encouraged to register with AMS. If you are unsure if you supply designated materials, please contact steward services at stewards@autostewardship.ca
56.	Who do you contact if a first importer of oil filters is not paying fees? Please provide contact information to report this company.	If you are concerned that an obligated party has not been fulfilling their stewardship obligations you can notify us anonymously by sending an email to: http://stewardshipontario.ca/am-i-a-steward/the-importance-of-product-stewardship/
57.	What is the effect of those organizations that are not registered with Stewardship Ontario or with AMS?	If you are concerned that an obligated party is not fulfilling their stewardship obligations, please send an email to http://stewardshipontario.ca/am-i-a-steward/the-importance-of-product-stewardship/ and we will look into it.





58.	In the case of an Original Equipment Manufacturer (OEM) with a dealer network, the OEM would not be responsible to remit for bulk if the dealer purchases bulk antifreeze (and not the OEM). That is the dealer's responsibility correct?	Please contact steward services to discuss your question so that we can better understand the specifics of the dealer agreement. Please note that AMS uses the same definitions for stewards and material obligations as used by Stewardship Ontario's MHSW program.
59.	Are there any exemption scenarios and I suppose the full regulations are online?	A resident brand owner or first importer that supplies oil filters, empty oil containers and/or antifreeze and antifreeze containers is an obligated steward and needs to be part of either SO's MHSW program or join the AMS program. Please refer to the AMS ISP which outlines the obligations in more detail.
Volunt	ary Reporter Agreements	
60.	Originally under SO, members could sign remitter agreements so a buying member was the obligated party to remit applicable fees. This lined up with process used by used oil associations. Was this considered by AMS rather than reports agreement?	To minimize disruption to stewards, a status quo voluntary reporter arrangement has been maintained. However, if in the future AMS members prefer the remitter/reporter arrangement, it will be considered.
61.	Will voluntary remitters be allowed to pay their own invoices or does the steward still have to pay the whole invoice?	The voluntary reporter will file the report for the obligated steward and the obligated steward will receive the invoice for payment.
62.	If the purchaser and supplier are both stewards, who should report and remit? Is there any written agreement required?	The purchaser and the supplier can enter into a Voluntary Reporting Agreement with AMS This is a tripartite agreement and designates the business that will submit reports.
63.	Will voluntary remitters be allowed to pay their own invoices or does the steward still have to pay the whole invoice?	AMS offers Voluntary Reporter Agreements. These agreements allow a business to submit reports to AMS on behalf of another business. However, the obligated steward would be invoiced and would be required to pay the invoices.
64.	My company currently completes a nil report for another first importer as we report their data with ours. How should I handle this exit from MHSW and a Membership Agreement with AMS? Will a remitters' agreement be necessary?	If either party to your Voluntary Reporter Agreement leaves SO, the VRA agreement with SO will terminate. Stewards who wish to enter into a voluntary reporting arrangement with AMS are able to do that and you can find the Voluntary Reporter Agreement on the AMS website here .





65.	What is an obligated business for AMS? What about the sharing responsibility between manufacturer and retailer in the supply chain? Will you accept the B2B agreement or will you consider only the resident brand owner as the obligated steward?	If you are referring to the Voluntary reporter Agreement that you had in place with SO, that will also be available when you join AMS. You can find the Voluntary Reporter Agreement on the AMS website here .
66.	For the customers who independently report but we remit payment for, how does this transition over? And what if they do not want to be part of AMS?	If either party to a Voluntary Reporter Agreement leaves Stewardship Ontario, that agreement will terminate and the obligated steward will be required to report and pay the invoices. However, a voluntary reporter arrangement is available with AMS, and you can find the Voluntary Reporter Agreement on the AMS website here .
Visible	Fees	
67.	What about B to B flyers, special emails sales are these considered retail price postings?	With any B to B transaction or communication there is no prohibition on showing a visible fee. However, any communication or on-shelf signage for the consumer cannot show a visible fee separate from the shelf price of the product.
68.	Retail prices or website postings – are these considered retail?	Retail prices or website postings that result in communication with consumers are considered retail and may not indicate a separate visible fee. If the website posting is solely for communication with your B to B customers and are not a communication to consumers, you may indicate a visible fee.
69.	Is there a grace period that would allow companies time to change their computer programs to remove visible fees?	The fee schedule becomes effective April 1, 2017. Stewards wishing to join AMS's program in time for the launch will have approximately 46 days to change their computer programs. Thereafter, AMS members will be given 90 days' notice of changes to the fee schedule.
70.	When should we set the visible fee in our system?	See answer above.
71.	With AMS, the retailers will no longer be able to show environmental handling charges on their invoices to the customer. Customers may need some time to put programming changes in place to remove these fees and may not be able to do this by April 1 st . Will there be a conversion period?	See answer above.
72.	Are website posting of a retail price considered retail?	Communication by whatever means to a consumer is considered retail and cannot include visible fees.





73.	Can my dealers display the fees separate on their invoices to the end customer? For example, they will display the fee on their invoice to the end user. My end users get work completed by my dealer but don't necessarily buy for their own use.	Any transaction involving the sale of AMS designated products to a consumer may not show a separate visible fee. The stewardship fee must be included in the retail price.
74.	Looking for clarification on the visibility of fees. We are business to business with no retail. It is my understanding that we are able to show this fee as a separate line charge on an invoice. Is this correct?	If you are selling designated products to another business and not to the consumer you may display a visible fee.
75.	You mentioned something about business to business. Can my company charge the fee on business to business invoice as a separate line?	Please see answer above.
76.	We sell B2B and display fees on the invoicing but not in our store or on our website. Is it ok to continue with that practice?	Yes, please see answer above.
77.	Can the fee be indicated on the receipt as a separate line item?	Under the AMS ISP guidelines, it states that retailers are not permitted to display a visible fee to consumers, to recover their costs.
78.	We are looking for direction on how to handle the fees going forward. If we cannot charge a fee (enviro levy that will recoup the costs of this program) on our invoices we will need to re-write our invoicing program to handle this new program so it is on place for April 1. We will not plan to advertise or display a fee in any of our stores, but we plan to have a line item on our invoice to all our customers that says "enviro fee". Is this allowed? So if we sell an under 8 inch filter for \$5.00, a line item appears underneath that says "enviro fee" \$.50. Is this allowed?	Members of AMS or Stewardship Ontario may not use an advertised or displayed fee in a retail store separate from the shelf price of the product as a way to recover the rate paid by a member of the ISP. That also would mean that you cannot include the 'enviro fee' as an additional line item on a consumer invoice. With respect to your example of the 8 inch filter, in Ontario, you cannot identify the \$.50 enviro fee separately for your consumers, but you may display the separate fee for your business to business customers.
FEES		
79.	As per the membership agreement, annual changes to the EHF schedule will be announced every November 30th. I assume this would be for fee changes taking effect the following April 1? Is my understanding correct?	Each fee schedule will be effective beginning January 1 of each year. However, based on feedback recently received from the retail community, AMS will revise the Membership Agreement so a fee schedule for the following year will be posted by no later than October 1, thereby providing AMS members with 90 days' notice. Also, if AMS determines mid-year that an adjustment to the





		fee schedule is required, it will provide stewards with 90 days' notice of any fee adjustment within the calendar year.
80.	April 1, 2017 is the effective date for the program, but as the ecofees are released just now on February 15 th . Do you not provide 90 days' notice for the fee rates and would that not mean an effective date of May 15, 2017?	The effective date of the AMS ISP was set by the Resource Productivity and Recovery Authority for April 1 st and the Board has approved that date for launch. As explained, above AMS, going forward, AMS will provide 90 days' notice of changes to the Fee Schedule.
81.	What about the 90 days' notice of the fee rates, as for the ISP for PSF with Product Care Association, since the notice to all stewards regarding the Eco-fees Schedule was sent out today, the effective date of the fees should be May, 15th isn't it?	Please see answer above.
82.	Please advise if AMS will follow the standard 90-day delay for EHF implementation given that a launch date of April 1 is well short of 90 days. Other programs such as Product Care agreed to delay the effective date to provide a 90-day delay, while the program's launch date remained the same. This left the program with a 1-month gap but was accounted for in the fee structure. Will AMS do the same in this case?	Please see answer above.
83.	The oil container fee was listed as \$0.14./Litre - correct? Aside from QC, where the fee is \$0.12/L, the fee from all other programs is only \$0.10/L for HDPE or metal containers. Why is the proposed fee so much higher? If it is because you are grouping both HDPE/ Metal and non-HDPE/non-metal categories?	The \$0.14/litre fee for oil containers represents the cost to manage this material in Ontario in order to achieve regulated performance targets. AMS cannot speak for program requirements and the associated costs in other jurisdictions.
84.	The fees listed – are they the same as for OEM?	Yes, the fees posted apply to all AMS materials.
85.	Will the fee rate from AMS change next year?	Yes, AMS will publish a fee schedule each year by October 1, which will take effect the following January 1 and will be in effect for a calendar year.





86.	Will you be publishing the fee calculation methodology?	The program cost elements and fee setting methodology are outlined in Section 6.8 of the ISP. There are a number of inputs into the rates and as outlined in this section of the ISP those include: Reports received from ISP participants; Contracts and agreements between AMS and service providers for the management of used antifreeze, oil containers and oil filters; Contracts for P&E and R&D to meet collection and recycling targets; Composition audits, cost allocation studies and other analyses to identify material management cost drivers utilized in cost allocation methodologies; and AMS's associated overhead costs. With these program cost items identified, fees are calculated by dividing the cost by the projected supplied quantities.
87.	Is the fee the same for pre-mixed antifreeze and concentrate?	There is no difference in the fee rate for pre-mixed and concentrate antifreeze at this time as there is currently no separate reporting categories in Ontario. The AMS board will be reviewing this later in the year.
88.	The rates listed at the beginning of the presentation are also the applicable ones for the OEM vehicle sale initial filling?	Correct, the fees are the same for all members and these fees are applied to all obligated materials. The initial Antifreeze filling is not obligated - this is the same obligation status as with the Stewardship Ontario MHSW program today. The initial factory installed Oil Filter is obligated material as is the case with SO today.
89.	You mentioned no true-up. How are surpluses or shortages handled?	Surpluses or shortages will be considered when publishing new fees each year. An annual true-up is only required as part of the cost recovery approach required of Stewardship Ontario's MHSW program by Regulation 11/12. By joining AMS, members benefit from a predictable annual fee schedule that does not require reconciliations with stewards in the following year.





90.	Are changes in fees approved by a member vote before becoming effective?	Each year, AMS's budget and the resulting fees will be approved by the AMS board of directors.
91.	What will be the new fee schedule?	The fee schedule is posted on the AMS website <u>here.</u>
92.	How soon will we be able to review the fee schedule?	The fee schedule is posted on the AMS website <u>here.</u>